



Embassy of the Kingdom of Belgium
in Rome

Visa section
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Family reunion with spouse/registered partner who is a non-EU citizen
(Art.10&10bis. Law of 15.12.1980)

Each application must contain the following documents :

	Type of document	Description of the document
<u>1</u>	Visa application form for a long stay in Belgium	to be filled in and submitted ONLINE: Click here
<u>2</u>	ICAO -compliant passport photo	format 45x35mm, good quality, color gloss prints, less than 6 months old, plain white or light grey background, face looking directly at the camera and not tilted in any direction
<u>3</u>	Proof of full payment of <u>the handling fee of 180€ (unless exempted)</u> .	to be transferred to the account of the Belgian Embassy in Rome prior to sending your visa application. Payment information: Bank: UNICREDIT S.p.A. Beneficiary: Ambasciata del Belgio (recettes consulaires) IBAN: IT72L0200805170000030066859 BIC : UNCRITM1113 Communication : <ul style="list-style-type: none">• Name and surname of the applicant (exactly as mentioned on the passport)• Nationality• Date of birth: DD-MM-YYYY

4	Proof of full payment of the <u>administration fee</u>	to be transferred to the account of the Ministry of interior in Brussels. Only possible via bank transfer and to be paid prior to sending the visa application. For the amount to pay, click here The administration fee is to be paid on top of the handling fee. For information, procedure and exceptions: click here Bank details: Bank: Bpost n.v., Muntcentrum, B-1000 Brussel. Beneficiary: FOD Binnenlandse zaken, Dienst Vreemdelingenzaken, Pachecolaan 44, B-1000 Brussel. Account Information: IBAN: BE57 6792 0060 9235 BIC: PCHQBEBB, Reference: Family name & First name of applicant (as mentioned in the passport), nationality, data of birth: day (DD)- month (MM)-year (YYYY).
5	Copy of your valid passport/travel document	the page with your name and the expiry date and a copy of all the pages containing visa and entry-exit stamps. Empty pages don't need to be copied. A valid passport/travel document: - must be issued less than 10 years ago - contains at least two facing empty visa pages - is valid for at least <u>12 more months</u> at the moment your visa can be issued.
6	Copy of your valid Italian residence permit or valid Italian visa	front and back side. Your Italian resident permit needs to be valid at least till the date your visa can be issued.
7	Original certificate of good conduct (over the age of 18 years of age)	'Certificato Generale del Casellario Giudiziale, delivered by the Italian court ('Tribunale'), issued less than 6 months ago. This certificate does not need to be translated nor legalized.
8	Original medical certificate	delivered by one of our recognized doctors less than 6 months ago

9	Proof of relationship	<p>For married partners: a <u>legalized copy</u> of your marriage certificate, issued less than 6 months ago .</p> <p>For registered partners: a <u>legalized copy</u> of the certificate of registered partnership/civil union, not older than 6 months AND a proof that your relationship is stable.</p> <p><i>In case of previous marriage's: legalized copy of the divorce certificate(s)</i> <i>In case you were widowed: copy of death certificate of your previous spouse/partner</i></p> <p>Official documents issued abroad must be legalized or bear an apostille, depending on the country whence they originated, unless a treaty provides for exemption from this process. Documents issued abroad in a language other than Dutch, English, French or German must be translated by a sworn translator. The translation must be legalized as a separate document in line with the procedure laid down in the country of origin, and then by the competent Belgian consulate or embassy.</p>
10	Copy of your partners passport	page with the name and expire date + a copy of all relevant pages containing entry/exit stamps and visa. Empty pages don't need to be copied
11	Copy of the Belgian residence permit of your partner	<p>front and back</p> <p><i>in the case of family of an employee with a work permit or a researcher with host agreement: a copy of your partner's single permit or host agreement</i></p>
12	Proof of health insurance	<p>showing that your partner is medically insured in Belgium, covering all risks for himself and for you. This can only be done by means of the standard form from the Belgian public health insurance.</p> <p>OR</p> <p>A copy of private travel insurance of the visa applicant, valid in Belgium and covering</p> <ul style="list-style-type: none"> - a minimum of 30.000 € medical costs per person - valid for at least the first 3 months of your stay in Belgium - mentions the names of all family members involved <p>It is important that the following costs are included: repatriation on medical grounds, urgent medical treatment and/or urgent hospital treatment and death.</p> <p>Please send us a copy of the entire contract of the private insurance.</p>

13	Proof of solvency of the person to be joined in Belgium	Proof that the person being joined has stable, regular and sufficient financial means of subsistence to meet his/her own needs and those of the members of his/her family, to avoid them becoming dependent on the Belgian public authorities (e.g. proof of scholarship, copy of the employment contract, pay slips of the last 6 months)
14	Proof of sufficient housing in Belgium	a registered rental contract or proof of real estate ownership in Belgium OR if not yet established in Belgium: a proof that there will be sufficient housing: a work contract with a clause about housing, a rental contract for temporary housing, a reservation for housing, a hotel reservation;
15	Language document	document to choose the language in which you would like to be informed about the decision in your visa application, choose a language, date and sign

IMPORTANT INFORMATION:

- Once the visa application form has been filled in and submitted online, you need to stamp and sign it and send it together with ALL other requested documents by email to rome.visa@diplobel.fed.be
- Upon submitting the visa application form online, you will receive an automatic email to book an appointment, please note that the booking system has been deactivated because you will first need to send your complete visa application by email at the address mentioned here above.
- If your visa application by email is complete we will contact you to set up an appointment
- Additional documents may be requested and the visa application might be send to Immigration office for decision.
- The visa application will only be eligible for processing when the submitted file is complete.